

**Brigg Town Council Meeting
Tuesday 22nd July 2025
Angel Suite, Exchange Place, Brigg, DN20 8LD**

Chair – Cllr Penny Smith – Mayor of Brigg

Present – Cllrs Carl Sherwood, Nigel Sherwood, Penny Smith, Jane Kitching, Jane Gibbons, Rob Waltham, Sharon Riggall, Paul McCormick

Also Present – Kerry McGrath – Clerk

Keith Simpson

Keith Simpson led the Council in prayers

2025/033 Cllr Smith welcomed everyone

2025/034 Public Participation

None

2025/035 Apologies

Apologies were received and accepted from Cllr Parker

2025/036 Declaration of Interests

a) To Record any Declarations of Interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the Agenda Item and the type of interest being declared.

None

b) To note any dispensations given to any member of the council in respect of the Agenda Items listed below.

None requested,

2025/037 Minutes of previous meetings

a) To **approve** the minutes of the Annual meeting of Brigg Town Council held on Tuesday 24th June 2025.

Proposed Cllr N Sherwood

Seconded Cllr Kitching

Agreed – All Councillors present

b) **Council received** an update on matters from the minutes not appearing anywhere on the agenda from the Clerk and Mayor.

Website – Clerk updated on website problem. The current website is very out of date and is at capacity, without upgrade. Requested to being back as an agenda item at the next meeting to consider either upgrading the existing website or complete new one.

New CWWG sign has arrived. JB will install this it at the Cemetery later this week.

Angel has been installed on the Angel building that morning.

Allotments – 3 new tenants at Woodbine Park Allotment. JB Rural attended with the clerk to carry out eviction at a plot that had not been attended to, nor the tenant engaging with clerk's

communications.

JB has also installed new taps at Redcombe Lane plots

Next Market Stall is on Thursday 28th August 10am – 12noon ..Garden Competition awards at 11am.

Following Markets due 23rd October 2025 and 26th February 2026

2025/038 – Ward Councillors report

Cllr Waltham

Streamlining the bin collections.

3 bins instead of 3 bins and 2 boxes. – All recycling to go into a larger red bin – glass, tins, plastics and cardboards. Fresh Food Waste can now be put into the brown (green waste) bin, that will be collected weekly. Bigger Red bins will start to be distributed from 1st January and new collections will go live on w/c 28th March.

Engineering problem at Ancholme Leisure centre means that the main pool will remain closed for approximately 6 week. These emergency works are unplanned and unavoidable/ Small pool remains open. Bus offer of £3 return to Barton and Pods means accessible swimming for under 16s.

Hopefully a solution to the Market Stalls will be resolved very soon ..update at next meeting.

All potholes reported. Roads on the remembrance parade route have been costed, so expected works soon.

New Cemetery gate on Eastfield Road as it was beyond repair.

Cllr Smith asked about Horse Fair and that she had heard the road would be closed/marshalled by Security. Cllr Waltham said he had not heard anything about this and understood the road to be open.

Cllr Smith asked if there was any news about the crossing on Bigby Road, Cllr Waltham advised designs being drawn up by new officer at NLC.

Cllr Smith asked what was happening at Health Place and were there any plans? Cllr Waltham said he would try to find out.

Cllr Smith noted that the Angel building looked untidy and shabby. Cllr Waltham said he would note the comments and look into it.

2025/039 – Financial

a) To approve the Payments for Brigg Town Council to 30th June 2025

Date	Payee Name	Ref	Ex Vat	£ VAT	£ Total Amnt	Transaction Details
12/06/2025	Defib 4 life	BACS	£ 310.49	£ 62.10	£ 372.59	Charge stick replacements
13/06/2025	HMRC	BACS	£ 852.04		£ 852.04	May Tax & NI
13/06/2025	ERPF	BACS	£ 687.52		£ 687.52	May Pension
16/06/2025	Phoenix Payroll	BACS	£ 19.50	£ 3.90	£ 23.40	April - June Payroll
16/06/2025	JB Rural Service	BACS	£ 700.00	£ 140.00	£ 840.00	In bloom - deliver & Install
16/06/2025	JB Rural Service	BACS	£ 3,000.00	£ 600.00	£ 3,600.00	3rd Brigg Verge Cut
16/06/2025	JB Rural Service	BACS	£ 650.00	£ 130.00	£ 780.00	Brigg Cemetery 17/06/2025
16/06/2025	JB Rural Service	BACS	£ 150.00	£ 30.00	£ 180.00	Woodbine cut 2382
16/06/2025	JB Rural Service	BACS	£ 175.00	£ 35.00	£ 210.00	Millenium Green Works
16/06/2025	JB Rural Service	BACS	£ 500.00	£ 100.00	£ 600.00	3rd Wrawby Cut

16/06/2025	ERNLLCA	BACS	£ 45.00	£ 9.00	£ 54.00	JK Planning Training
16/06/2025	Agilico	BACS	£ 49.31	£ 9.86	£ 59.17	Inks & Service
16/06/2025	Sissons	BACS	£ 352.00		£ 352.00	Cadney & Howsham Out x 2
16/06/2025	Brigg Office Supplies	BACS	£ 17.12		£ 17.12	Postage - Civic and Allotment
16/06/2025	NMD Creations	BACS	£ 80.00	£ 16.00	£ 96.00	VE Day display posters
16/06/2025	Barnetby Silver Band	BACS	£ 175.00		£ 175.00	Balance for VJ Concert
16/06/2025	Anglian Water Wave	DD	£ 35.60		£ 35.60	Water WP 3 months
16/06/2025	Anglian Water Wave	DD	£ 49.56		£ 49.56	3 month water RL allotments
18/06/2025	Water Plus	DD	£ 18.34		£ 18.34	Water WP
19/06/2025	Glanford Boat Club	BACS	£ 1,600.00		£ 1,600.00	River Clean
23/06/2025	Dropbox	BACS	£ 76.73	£ 14.54	£ 91.27	Clerk Drop Box
25/06/2025	BT	DD	£ 56.39	£ 11.28	£ 67.67	Phone & Internet
27/06/2025	Hidden Garden	BACS	£ 50.00		£ 50.00	Floral Display - Church Festival
28/06/2025	Staff Cost	BACS	£ 1,858.25		£ 1,858.25	June Salary
28/06/2025	O2	DD	£ 13.45	£ 2.69	£ 16.14	Clerk mobile
30/06/2025	123 reg	BACS	£ 12.99	£ 2.60	£ 15.59	Domain Name - Website
30/06/2025	Amazon	BACS	£ 7.99		£ 7.99	Display Materials War Grave Display
30/06/2025	Fantasy Prints	BACS	£ 45.83	£ 9.17	£ 55.00	Display Materials War Grave Display
30/06/2025	Amazon	BACS	£ 46.80		£ 46.80	Display Materials War Grave Display
30/06/2025	Nat West	DD	£ 10.50		£ 10.50	Bank charges

Proposed Cllr N Sherwood
Seconded Cllr C Sherwood
Agreed – All Councillors present

- b) Council **received and noted** the receipts and bank reconciliations to 30th June 2025 and budget monitoring report to 17th July 2025 **for information. There were no comments.**
- c) **It was resolved** that the clerk would contact Bee Zen CIC to request evidence of a community consultation, showing need of this service in the town along with proof of bank account/bank statement in the name of Bee Zen CIC. If this evidence is provided the application may be presented at a future meeting for consideration.

Proposed Cllr Kitching
Seconded Cllr Smith
Agreed – All Councillors present

2025/040 Environmental items

- a) **ATM Machine**
Following discussion regarding the lack of ATMs in Brigg, it was resolved to write to Tesco and Morrison to request that they consider a 2nd ATM at their establishments. It was also agreed to write to Nottingham Building Society to request consideration of an ATM in the premises.
Proposed Cllr Smith
Seconded Cllr Waltham
Agreed – All Councillors present
- b) **Clerk updated Council** on the weekly meetings and updates from the handyperson service

2025/041 Brigg Times

Clerk updated that the next edition of Brigg times would be printed on 1st August with it being ready for distribution 3rd / 4th August.
Following discussion it was agreed that it could be considered that Wrawby could be included in the distribution of the Brigg Times. Clerk to cost another 600 printed copies. Evidence that it could be delivered in Wrawby (by Wrawby residents), with a view to the edition of a Wrawby Page.

Proposed Cllr Waltham
Seconded Cllr Riggall
Agreed – All Councillors present

2025/042 – Events

a) **VJ Day – 15th August** – Concerts starts at 7pm, followed by concert at 7.45pm
To advertise on notice boards and social media. Lots of flags available with refreshments at interval. Cllr Kitching said she would help Clerk and Maria with refreshments.

b) **Annual Event**

Following discussion it was agreed that an annual event in Brigg Market place would be well received. Options discussed were 1940s day and classic car rally/day.

Develop a working party for the event – Clerk, Cllr Waltham, Cllr McCormick, Cllr Kitching and Cllr Gibbons

Cllr McCormick to contact Neil Castle re Classic Car interested group for an event in September 2026.

Budget to be agreed,

Proposed Cllr Waltham
Seconded Cllr McCormick
Agreed – All Councillors present.

2025/043 Policies – reviewed and approved en bloc

- a) Children Safeguarding
- b) IT Policy.

Proposed Cllr N Sherwood
Seconded Cllr C Sherwood
Agreed – All Councillors present

2025/044 To receive and comments or requests from Councillors and future agenda items.

None

2025/045 Confirmation that the Date and time of next meeting of Brigg Town Council Tuesday 22nd September 2025 at 7.15pm

There being no other business the meeting concluded at 8.23 pm